

Privacy notices for:

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ANPR and pay on foot Parking at The Commons

<p>1. What personal data is collected about you</p>	<p>District Enforcement will process personal data on behalf of the City of London following your use of a carpark at Burnham Beeches, Farthing Downs or Riddlesdown.</p> <p>The personal data collected will be as follows:</p> <ul style="list-style-type: none">• Your name and contact details, (only collected for issuing Penalty Charge Notice (PCN) for non-payment)• vehicle registration number,• CCTV footage,• photographs,• parking ticket number,• financial information to process payments and copies of bank statements (where necessary) to prove payment. (only collected for issuing PCN for non-payment) <p>When dealing with Parking Charge Notice challenges and appeals, it may be necessary to process additional personal data such as: hiring agreements, additional financial information i.e. insolvency details.</p>
<p>2. What special category data is collected about you</p>	<p>With regards to special category data District Enforcement will process - Information about/copies of your Blue badge in order to ensure you are exempted from parking charges</p> <p>This information will only be used to confirm your eligibility as exempt and will be deleted once processed.</p> <p>For full details of how District Enforcement Ltd process your data, please visit: www.district-enforcement.co.uk/privacy-policy.</p>

<p>3. Reasons why we use your personal data</p>	<p>The City of London via District Enforcement use your personal data for the following purposes:</p> <p>To issue and process Parking Charge Notices (PCNs) (send statutory notices, deal with challenges, appeals at tribunal, take payments, etc.)</p> <p>Maintain accurate list of those with exemptions from charges i.e. Blue badge holders/season ticket holders</p>
<p>4. Why we are allowed to use your personal data</p>	<p>The personal data is processed in accordance with Article 6, 1, (b) of the General Data Protection Regulations (GDPR) 'necessary for the performance of a contract'. Which is entered into when you entered and remained on the car park.</p> <p>Additionally, this data is also processed in accordance with Article 6, 1, (e) 'necessary for the performance of a task carried out in the public interest.' For the purpose of pursuing the driver and/or any other party who may become liable for payment of any fees.</p> <p>Lastly where we collect personal and special category data in regard to any blue badges held, this is processed in accordance with Article, 9, 2 (a), 'consent'. We will request your consent before processing and using any data provided regarding a blue badge.</p>
<p>5. Who we can share your personal data with</p>	<p>This data is shared between District Enforcement and the City of London only.</p>
<p>6. How long we keep your personal data for</p>	<p>The District Enforcement privacy policy states that where your data is captured for ANPR it will be retained for a maximum of 30 days where there is no unpaid fee.</p>

	<p>Where there is an unpaid fee the data will be held for sufficient time to enable to fee to be settled, by you or another person and resolve any dispute. However, your data will not normally be held for longer than 6 years in such circumstances. In some circumstances your data may be held for longer than 6 years. Examples of when we may hold your data for longer are;</p> <ol style="list-style-type: none">1. When there is an ongoing dispute which requires us to hold the data for longer than normal.2. Where a court order has been made allowing us to pursue outstanding money after the expiration of 6 years
7. Situations when your personal data might be sent to other countries	<p>We can confirm that your data will only be held and processed in the countries within the EEA, in this instance this data will be held within the UK and Republic of Ireland.</p>

Body Worn Cameras

1. What personal data is collected about you	<i>Name, address, date of birth, photographs, cctv footage</i>
2. What special category data is collected about you	<i>Religion or beliefs, race or ethnic origin, Political Opinions, Health, Sexual Orientation</i>
3. Reasons why we use your personal data	<i>Body Worn Video (BWV) will be used for the detection and prevention of crime. Personal data will be used lawfully for the capture of images enabling the enforcement of criminal activity, antisocial behaviour and byelaw breaches.</i>
4. Why we are allowed to use your personal data	<i>Necessary for the performance of a task carried out in the public interest.</i>
5. Who we can share your personal data with	<i>Police Service, other Local Authorities, enforcement agencies</i>
6. How long we keep your personal data for	<i>Data retention, review and disposal will be in line with relevant legislation and current guidance. Where no investigations are necessary, the data will be destroyed no later than 30 days after recording. The retention of evidence which may be subject to a criminal investigation should be justified and be retained for up to six years plus one after the incident has occurred.</i>
7. Situations when your personal data might be sent to other countries	<i>N/A</i>

City Gardens

a) E-newsletter

1. What personal data is collected about you	<i>Name, email address</i>
2. What special category data is collected about you	<i>None</i>
3. Reasons why we use your personal data	<i>Managing e-newsletter sign-up</i>
4. Why we are allowed to use your personal data	<i>We have your consent.</i>
5. Who we can share your personal data with	<i>Mailchimp</i>
6. How long we keep your personal data for	<i>Not managed by City Gardens. Managed by Communications and Marketing Manager for Open Spaces</i>
7. Situations when your personal data might be sent to other countries	<i>Mailchimp (USA)</i>

b) Event application form

1. What personal data is collected about you	<i>Name, Address, Telephone number, Email address, Wedding dates*, Date of Birth*, Wedding venue*,</i>
2. What special category data is collected about you	<i>None</i>
3. Reasons why we use your personal data	<i>Service delivery – processing garden event applications *this information is detailed on the public liability form sent to us</i>
4. Why we are allowed to use your personal data	<i>We have a contract with you</i>
5. Who we can share your personal data with	<i>Not shared</i>
6. How long we keep your personal data for	<i>18months from last communication *the copy of the insurance document is destroyed after it has been checked</i>
7. Situations when your personal data might be sent to other countries	<i>N/A</i>

C) Snapshot Survey

1. What personal data is collected about you	<i>Ethnic group, Main language, Disability, Name, Company, Address, Postcode Country, Email Address, Phone number</i>
2. What special category data is collected about you	<i>None</i>
3. Reasons why we use your personal data	<i>Service delivery Data is managed by Communications and Marketing Manager Open Spaces</i>
4. Why we are allowed to use your personal data	<i>We have your consent</i>
5. Who we can share your personal data with	<i>Snapshot Survey</i>
6. How long we keep your personal data for	<i>Not managed by City Gardens. Managed by Communications and Marketing Manager for Open Spaces</i>
7. Situations when your personal data might be sent to other countries	<i>Snapshot Survey (USA)</i>

Hampstead Heath – Professional Dog Walking

1. What personal data is collected about you	Name
2. What special category data is collected about you	<i>We can confirm that no special category data will be processed about you</i>
3. Reasons why we use your personal data	<i>We will use your personal data for the purposed of issuing and administering Licences to Professional Dog Walkers operating on Hampstead Heath.</i> <i>This data will also be used as part of spot check compliance activities on an ad hoc basis</i>
4. Why we are allowed to use your personal data	<i>Personal data used as part of this activity will be processed in accordance with Article 6, 1 (f) of the UK GDPR where we have a legitimate interest.</i>
5. Who we can share your personal data with	<i>It is noted that the personal data provided as part of this activity is unlikely to be shared beyond the City of London.</i> <i>However, we note that personal data may be shared with relevant third parties, such as the Metropolitan Police or Health and Safety Executive, in the event of an emergency or where it is relevant for the purpose of an investigation that is being undertaken.</i>
6. How long we keep your personal data for	<i>Personal data will be retained for 1 year. Where a Licence is renewed, information will be retained for a further year.</i> <i>It is noted that the personal data will be securely destroyed and deleted within a year of the Professional Dog Walker resigning their Licence.</i>

7. Situations when your personal data might be sent to other countries

We can confirm that all data will be held within the UK.

Hampstead Heath – Swimming Ponds – Accessibility of ponds survey.

1. What personal data is collected about you	<i>Name, email address, age and gender</i>
2. What special category data is collected about you	<i>Ethnicity, Health data, Religion, Sexual orientation</i>
3. Reasons why we use your personal data	<i>We will use your personal data for the purposed of improving our customer experience and management of the swimming facilities at Hampstead Heath.</i>
4. Why we are allowed to use your personal data	<p><i>Personal data used as part of this activity will be processed in accordance with Article 6, 1 (f) of the UK GDPR where we have a legitimate interest.</i></p> <p><i>Where you have provided your personal data to receive further communications in relation to Hampstead Heath, this data will be processed in accordance with your consent, Article 6, 1 (a) of the UK GDPR.</i></p>
5. Who we can share your personal data with	<p><i>It is noted that the personal data provided as part of this activity is unlikely to be shared beyond the City of London.</i></p> <p><i>However, we note that personal data may be shared with relevant third parties, such as the Metropolitan Police or Health and Safety Executive, in the event of an emergency or where it is relevant for the purpose of an investigation that is being undertaken.</i></p>
6. How long we keep your personal data for	<p><i>Personal and special category data provided for this survey will be retained for 6 months.</i></p> <p><i>Where you have provided your personal data for the purpose of receiving further communications, this data will be held until you withdraw your consent</i></p>

	<i>or notify the City of London that you no longer wish to receive the communication.</i>
7. Situations when your personal data might be sent to other countries	<i>We can confirm that all data will be held within the UK.</i>

Hampstead Heath – Swimming Ponds and Athletics Season Ticket Application.

1. What personal data is collected about you	<i>Name, address, email address, telephone number (optional), payment details, financial details and gender, proof of age, e.g. Birth Certificate, Passport, Driving Licence.</i>
2. What special category data is collected about you	<i>Special Category data will be collected, e.g. Disabled Living Allowance Form or Disabled Persons Tax Credit.</i>
3. Reasons why we use your personal data	<p><i>The personal data is processed for the purpose of issuing, using and administering arranging a swimming season ticket wristband for the Hampstead Heath Bathing Ponds, the Parliament Hill Fields Lido or the Parliament Hill Fields Athletics Track.</i></p> <p><i>Personal data and special category data will be captured to enable members of the public to apply for a contactless season ticket wristband through an online process.</i></p> <p><i>Each Loylap wristband has a unique number encoded into it, and this number is linked to an individual's account.</i></p>
4. Why we are allowed to use your personal data	<p><i>Any personal data provided is processed in accordance with:</i></p> <ul style="list-style-type: none"><i>• your consent (Article 6,1 (a) of the General Data Protection Regulation).</i><i>• it is necessary for the performance of a contract (Article 6, 1 (b) of the General Data Protection Regulation).</i> <p><i>Any special category data that is processed is done so in accordance with:</i></p> <p><i>your consent (Article 9, 2 (a) of the General Data Protection Regulation).</i></p>
5. Who we can share your personal data with	<i>Other Local Authorities, Health Authorities, Government Depts. Loylap.</i>

	<p><i>Personal Data is shared with Loylap for the purposes of uploading data on to a wristband. Please note that the personal data consists of the following: Name, Email, DOB, gender, wristband number.</i></p>
<p>6. How long we keep your personal data for</p>	<p><i>Your personal data will be held for the length of time for which you continue to hold a season ticket for swimming and athletic activities.</i></p> <p><i>In order to ensure that all data held remains accurate the personal data will be periodically reviewed, to remove any lapsed users.</i></p> <p><i>Any personal data or special category that is no longer required will be erased or anonymised.</i></p>
<p>7. Situations when your personal data might be sent to other countries</p>	<p><i>Where personal data is held by the City of London – Open Spaces department, this data will be held within the UK on our secure servers.</i></p> <p><i>Where personal data is provided to Loylap for the purposes of supplying your season ticket wristband this data is held by Loyap on their secure servers which are managed by Amazon Web Servers (AWS). Amazon AWS is a cloud-based server, and the personal data is only stored in AWS’s Irish data centre, and therefore is based in the EU. We have in place a contract with Loylap which governs the processing of any personal data provided to them.</i></p>

Hampstead Heath – Swimming Survey summer 2021 season

1. What personal data is collected about you	<i>Name, email address</i>
2. What special category data is collected about you	<i>Ethnicity, Disability,</i>
3. Reasons why we use your personal data	<i>We will use your personal data for the purposed of improving our customer experience and management of the swimming facilities at Hampstead Heath.</i>
4. Why we are allowed to use your personal data	<i>Personal data used as part of this activity will be processed in accordance with Article 6, 1 (f) of the UK GDPR where we have a legitimate interest.</i>
5. Who we can share your personal data with	<i>It is noted that the personal data provided as part of this activity is unlikely to be shared beyond the City of London.</i>
6. How long we keep your personal data for	<i>Personal data will be retained for 6 months.</i>
7. Situations when your personal data might be sent to other countries	<i>We can confirm that all data will be held within the UK.</i>

Hampstead Heath – Swimming Test

1. What personal data is collected about you	<i>Children’s data Name Date of Birth</i>
2. What special category data is collected about you	<i>We can confirm that no special category data will be processed about you</i>
3. Reasons why we use your personal data	<i>We will use your personal data for the purposed of issuing and administering Swim Tests at the Hampstead Heath Bathing Ponds. This data will also be used as part of spot check compliance activities on an ad hoc basis</i>
4. Why we are allowed to use your personal data	<i>Personal data used as part of this activity will be processed in accordance with Article 6, 1 (f) of the UK GDPR where we have a legitimate interest.</i>
5. Who we can share your personal data with	<i>It is noted that the personal data provided as part of this activity is unlikely to be shared beyond the City of London. However, we note that Personal data may be shared with relevant third parties, such as the Metropolitan Police or Health and Safety Executive, in the event of an emergency or where it is relevant for the purpose of an investigation that is being undertaken.</i>
6. How long we keep your personal data for	<i>Personal Data may be retained for up to 7 years, depending on the age of the child at the time of the test. It is noted that the personal data will be securely destroyed and deleted within a year of the child turning 16 years old and therefore will no longer require a swim test wristband</i>
7. Situations when your personal data might be sent to other countries	<i>We can confirm that all data will be held within the UK.</i>