

City of London – Covid-19 – Test and Trace

1. What personal data is collected about you	<p><i>Name of individual or the name of the lead member for a group (if applicable).</i> <i>Contact details – phone number</i> <i>Date of visit</i> <i>Time of arrival/departure</i></p> <p><i>Your personal data will be collected following your visit to any of the following places.</i> <i>Artizan Street library,</i> <i>Barbican Estate Offices</i> <i>Barbican Library</i> <i>City Information Centre</i> <i>Community Centres</i> <i>Guildhall Art Gallery</i> <i>Guildhall buildings</i> <i>Guildhall Library</i> <i>Hampstead Heath Swimming ponds</i> <i>Housing estate offices</i> <i>Keats House</i> <i>Lauderdale Place</i> <i>London Metropolitan Archive</i> <i>Mansion House</i> <i>Shoe Lane Library</i></p>
2. What special category data is collected about you	<p><i>No special category data is being collected.</i></p>
3. Reasons why we use your personal data	<p><i>This data is being collected for the purpose of assisting with the NHS Test and Trace procedures, in order to monitor outbreaks of the Coronavirus and help to reduce the spread of this virus.</i></p>

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4. Why we are allowed to use your personal data	<i>Personal data is necessary for the performance of a task carried out in the public interest.</i>
5. Who we can share your personal data with	<i>This data will be shared with NHS Test and Trace following receipt of a formal request.</i>
6. How long we keep your personal data for	<i>This data will be stored securely for 21 days, after which your data will be appropriately destroyed.</i>
7. Situations when your personal data might be sent to other countries	<i>Personal data provided for this will not be processed in any other country.</i>