



Changes to Tables and Chairs Fees

On 1 April 2013 a new fees structure for tables and chairs licence applications was introduced.

There are now two base costs, one for a new licence and the other for a renewal plus a charge per item to be placed on the highway. (See tables and chairs fees list)

New Licence Application

When a licence expires a full application for a new licence must be made in the following cases:

- Change of licensee/operator
- Change of plans
- Change to the amount of items
- Change of furniture
- Change to permitted hours

Renewal Application

An application can now be made to renew the current licence where no changes are proposed. The application form will need to be completed in full ticking the box at 15 to request a renewal using the previously supplied plans and furniture details.

Variation to a current tables and chairs licence

A variation to a current licence may be considered by the City of London Corporation where the licence holder wishes to make amendments to the terms and conditions of the licence. A variation application may relate to a change in the number of tables and chairs permitted, the hours of the permission, the layout of the furniture or a change to the design and size of the furniture. A varied licence will still expire on the same date as the previously issued licence so you may need to consider whether a new application is more advantageous.

Minor Variation

A minor variation to a current licence may be considered by the City of London Corporation in some circumstances such as minor changes to the furniture materials and a change of name or address of the licence holder. This does not apply to change of ownership/operator/licensee which will always require a new licence.

Please contact the Licensing team prior to making any application for a variation or minor variation in order to confirm the most appropriate application in respect of the changes proposed.

Please Note: All new licence, renewal and variation applications require a full consultation and therefore take approximately 3 months to process.

Contact details:

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