

## Application for a premises licence to be granted under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Bloomsbury Leisure Holdings Limited

*(Insert name(s) of applicant)*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

#### Part 1 – Premises details

|   |        |                 |                 |
|---|--------|-----------------|-----------------|
| Postal address of premises or, if none, Ordnance Survey map reference or description<br><b>Ground Floor &amp; Basement</b><br><b>165 Fleet Street</b> |        |                 |                 |
| <b>Post town</b>  | London | <b>Postcode</b> | <b>WC4A 2AE</b> |

|   |              |
|---|--------------|
| Telephone number at premises (if any)   |              |
| Non-domestic rateable value of premises | <b>£ N/A</b> |

#### Part 2 - Applicant details

Please state whether you are applying for a premises licence as appropriate

**Please tick as**

- |  |                                     |                             |
|--|-------------------------------------|-----------------------------|
| a) an individual or individuals *                    | <input type="checkbox"/>            | please complete section (A) |
| b) a person other than an individual *               |                                     |                             |
| i as a limited company/limited liability partnership | <input checked="" type="checkbox"/> | please complete section (B) |
| ii as a partnership (other than limited liability)   | <input type="checkbox"/>            | please complete section (B) |
| iii as an unincorporated association or              | <input type="checkbox"/>            | please complete section (B) |
| iv other (for example a statutory corporation)       | <input type="checkbox"/>            | please complete section (B) |
| c) a recognised club                                 | <input type="checkbox"/>            | please complete section (B) |

- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a  
 statutory function or   
 a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

|  |                              |   |                             |                                |  |
|--|------------------------------|---|-----------------------------|--------------------------------|--|
| Mr <input type="checkbox"/>  | Mrs <input type="checkbox"/> | Miss <input type="checkbox"/>                         | Ms <input type="checkbox"/> | Other Title (for example, Rev) |  |
| <b>Surname</b>   |                              |   | <b>First names</b>          |                                |  |
| <b>Date of birth</b>   |                              | I am 18 years old or over<br><input type="checkbox"/> |                             | Please tick yes                |  |
| <b>Nationality</b>   |                              |   |                             |                                |  |
| Current residential address if different from premises address   |                              |   |                             |                                |  |
| Post town  |                              |   |                             | Postcode                       |  |
| <b>Daytime contact telephone number</b>  |                              |   |                             |                                |  |
| <b>E-mail address (optional)</b>   |                              |   |                             |                                |  |
| Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information) |                              |   |                             |                                |  |

**SECOND INDIVIDUAL APPLICANT** (if applicable)

|   |                              |                               |                             |                                |                 |
|---|------------------------------|-------------------------------|-----------------------------|--------------------------------|-----------------|
| Mr <input type="checkbox"/>   | Mrs <input type="checkbox"/> | Miss <input type="checkbox"/> | Ms <input type="checkbox"/> | Other Title (for example, Rev) |                 |
| <b>Surname</b>  |                              |                               | <b>First names</b>          |                                |                 |
| <b>Date of birth</b><br>over  |                              | I am 18 years old or          |                             | <input type="checkbox"/>       | Please tick yes |
| <b>Nationality</b>  |                              |                               |                             |                                |                 |
| Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information) |                              |                               |                             |                                |                 |
| Current residential address if different from premises address  |                              |                               |                             |                                |                 |
| Post town   |                              |                               |                             | Postcode                       |                 |
| <b>Daytime contact telephone number</b>   |                              |                               |                             |                                |                 |
| <b>E-mail address (optional)</b>  |                              |                               |                             |                                |                 |

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

|   |  |
|---|--|
| Name<br>Bloomsbury Leisure Holdings Limited |  |
|   |  |
|   |  |

|  |
|--|
| Description of applicant (for example, partnership, company, unincorporated association etc.)<br>Private Limited Company |
| Telephone number (if any)  |
| E-mail address (optional)  |

**Part 3 Operating Schedule**

When do you want the premises licence to start?

|    |    |      |
|----|----|------|
| DD | MM | YYYY |
| A  | S  | A P  |

If you wish the licence to be valid only for a limited period, when do you want it to end?

|    |    |      |
|----|----|------|
| DD | MM | YYYY |
|    |    |      |

|   |
|---|
| <p>Please give a general description of the premises (please read guidance note 1)</p> <p>The Ground Floor shall be a themed mini golf course with bars and a food offering. The Basement Floor is to be used as a bowling alley with bars and fixed seating.</p> |
|---|

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

|  |
|--|
|  |
|--|

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

- |  |                                     |
|--|-------------------------------------|
| Provision of regulated entertainment (please read guidance note 2)   | Please tick all that apply          |
| a) plays (if ticking yes, fill in box A)                             | <input type="checkbox"/>            |
| b) films (if ticking yes, fill in box B)                             | <input checked="" type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C)            | <input type="checkbox"/>            |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/>            |
| e) live music (if ticking yes, fill in box E)                        | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F)                    | <input checked="" type="checkbox"/> |

g) performances of dance (if ticking yes, fill in box G)

h) anything of a similar description to that falling within (e), (f) or (g)  
(if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

A

|   |       |        |  |  |          |                          |
|---|-------|--------|--|--|----------|--------------------------|
| <b>Plays</b><br>Standard days and timings (please read guidance note 7) |       |        | <b>Will the performance of a play take place indoors or outdoors or both – please tick</b><br>(please read guidance note 3)  |  | Indoors  | <input type="checkbox"/> |
|   |       |        |  |  | Outdoors | <input type="checkbox"/> |
|   |       |        |  |  | Both     | <input type="checkbox"/> |
| Day   | Start | Finish | <b>Please give further details here</b> (please read guidance note 4)  |  |          |                          |
| Mon   |       |        |  |  |          |                          |
|   |       |        |  |  |          |                          |
| Tue   |       |        |  |  |          |                          |
|   |       |        | <b>State any seasonal variations for performing plays</b> (please read guidance note 5)  |  |          |                          |
| Wed   |       |        |  |  |          |                          |
|   |       |        |  |  |          |                          |
| Thur  |       |        |  |  |          |                          |
|   |       |        | <b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 6) |  |          |                          |
| Fri   |       |        |  |  |          |                          |
|   |       |        |  |  |          |                          |
| Sat   |       |        |  |  |          |                          |
|   |       |        |  |  |          |                          |
| Sun   |       |        |  |  |          |                          |

**B**

|   |       |        |   |          |                                     |  |  |  |  |  |  |
|---|-------|--------|---|----------|-------------------------------------|--|--|--|--|--|--|
| <b>Films</b><br>Standard days and timings (please read guidance note 7) |       |        | <b>Will the exhibition of films take place indoors or outdoors or both – please tick</b><br>(please read guidance note 3) | Indoors  | <input checked="" type="checkbox"/> |  |  |  |  |  |  |
|   |       |        |   | Outdoors | <input type="checkbox"/>            |  |  |  |  |  |  |
|   |       |        |   | Both     | <input type="checkbox"/>            |  |  |  |  |  |  |
| Day   | Start | Finish | <b><u>Please give further details here</u></b> (please read guidance note 4)  |          |                                     |  |  |  |  |  |  |
| Mon   |       | 02.00  |   |          |                                     |  |  |  |  |  |  |
|   | 10.00 |        |   |          |                                     |  |  |  |  |  |  |
| Tue   |       | 02.00  |   |          |                                     |  |  |  |  |  |  |
|   | 10.00 |        |   |          |                                     |  |  |  |  |  |  |
| Wed   |       | 02.00  |   |          |                                     | <b><u>State any seasonal variations for the exhibition of films</u></b><br>(please read guidance note 5) |  |  |  |  |  |
|   | 10.00 |        |   |          |                                     |  |  |  |  |  |  |
| Thur  |       | 02.00  |   |          |                                     |  |  |  |  |  |  |
|   | 10.00 |        |   |          |                                     |  |  |  |  |  |  |
| Fri   |       | 02.00  |   |          |                                     |  |  |  | <b><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6) |  |  |
|   | 10.00 |        |   |          |                                     |  |  |  |  |  |  |
| Sat   |       | 02.00  |   |          |                                     |  |  |  |  |  |  |
|   | 10.00 |        |   |          |                                     |  |  |  |  |  |  |
| Sun   |       | 02.00  |   |          |                                     |  |  |  |  |  |  |
|   | 10.00 |        |   |          |                                     |  |  |  |  |  |  |

**C**

| <b>Indoor sporting events</b><br>Standard days and timings (please read guidance note 7) |       |        | <b><u>Please give further details</u></b> (please read guidance note 4)   |
|--|-------|--------|---|
| Day  | Start | Finish |   |
| Mon  |       |        |   |
|  |       |        |   |
| Tue  |       |        | <b><u>State any seasonal variations for indoor sporting events</u></b><br>(please read guidance note 5)   |
|  |       |        |   |
| Wed  |       |        |   |
|  |       |        |   |
| Thur   |       |        | <b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6) |
|  |       |        |   |
| Fri  |       |        |   |
|  |       |        |   |
| Sat  |       |        |   |
|  |       |        |   |
| Sun  |       |        |   |
|  |       |        |   |



D

| <b>Boxing or wrestling entertainments</b><br>Standard days and timings (please read guidance note 7) |       |        | <b>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)  | Indoors   | <input type="checkbox"/> |
|--|-------|--------|---|---|--------------------------|
| Day  | Start | Finish |   | Outdoors  | <input type="checkbox"/> |
|  |       |        |   | Both  | <input type="checkbox"/> |
| Mon  |       |        |   | <b>Please give further details here</b> (please read guidance note 4) |                          |
|  |       |        |   |   |                          |
| Tue  |       |        |   |   |                          |
|  |       |        |   |   |                          |
| Wed  |       |        | <b>State any seasonal variations for boxing or wrestling entertainment</b> (please read guidance note 5)  |   |                          |
|  |       |        |   |   |                          |
| Thur   |       |        |   |   |                          |
|  |       |        |   |   |                          |
| Fri  |       |        | <b>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 6) |   |                          |
|  |       |        |   |   |                          |
| Sat  |       |        |   |   |                          |
|  |       |        |   |   |                          |
| Sun  |       |        |   |   |                          |
|  |       |        |   |   |                          |

## E

| <b>Live music</b><br>Standard days and timings (please read guidance note 7) |       |        | <b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 3) | Indoors  | <input checked="" type="checkbox"/> |  |  |  |   |  |  |
|--|-------|--------|--|----------|-------------------------------------|--|--|--|---|--|--|
|  |       |        |  | Outdoors | <input type="checkbox"/>            |  |  |  |   |  |  |
|  |       |        |  | Both     | <input type="checkbox"/>            |  |  |  |   |  |  |
| Day  | Start | Finish | <b>Please give further details here</b> (please read guidance note 4)  |          |                                     |  |  |  |   |  |  |
| Mon  |       | 02.00  |  |          |                                     |  |  |  |   |  |  |
|  | 10.00 |        |  |          |                                     |  |  |  |   |  |  |
| Tue  |       | 02.00  |  |          |                                     |  |  |  |   |  |  |
|  | 10.00 |        |  |          |                                     |  |  |  |   |  |  |
| Wed  |       | 02.00  |  |          |                                     | <b>State any seasonal variations for the performance of live music</b> (please read guidance note 5) |  |  |   |  |  |
|  | 10.00 |        |  |          |                                     |  |  |  |   |  |  |
| Thur   |       | 02.00  |  |          |                                     |  |  |  |   |  |  |
|  | 10.00 |        |  |          |                                     |  |  |  |   |  |  |
| Fri  |       | 02.00  |  |          |                                     |  |  |  | <b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 6) |  |  |
|  | 10.00 |        |  |          |                                     |  |  |  |   |  |  |
| Sat  |       | 02.00  |  |          |                                     |  |  |  |   |  |  |
|  | 10.00 |        |  |          |                                     |  |  |  |   |  |  |
| Sun  |       | 02.00  |  |          |                                     |  |  |  |   |  |  |
|  | 10.00 |        |  |          |                                     |  |  |  |   |  |  |

F

| <b>Recorded music</b><br>Standard days and timings (please read guidance note 7) |       |        | <b>Will the playing of recorded music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)  | Indoors  | <input checked="" type="checkbox"/> |  |  |  |
|--|-------|--------|---|----------|-------------------------------------|--|--|--|
|  |       |        |   | Outdoors | <input type="checkbox"/>            |  |  |  |
|  |       |        |   | Both     | <input type="checkbox"/>            |  |  |  |
| Day  | Start | Finish | <b>Please give further details here</b> (please read guidance note 4)   |          |                                     |  |  |  |
| Mon  |       | 02.00  |   |          |                                     |  |  |  |
|  | 10.00 |        |   |          |                                     |  |  |  |
| Tue  |       | 02.00  |   |          |                                     |  |  |  |
|  | 10.00 |        |   |          |                                     |  |  |  |
| Wed  |       | 02.00  |   |          |                                     | <b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 5) |  |  |
|  | 10.00 |        |   |          |                                     |  |  |  |
| Thur   |       | 02.00  |   |          |                                     |  |  |  |
|  | 10.00 |        |   |          |                                     |  |  |  |
| Fri  |       | 02.00  | <b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 6) |          |                                     |  |  |  |
|  | 10.00 |        |   |          |                                     |  |  |  |
| Sat  |       | 02.00  |   |          |                                     |  |  |  |
|  | 10.00 |        |   |          |                                     |  |  |  |
| Sun  |       | 02.00  |   |          |                                     |  |  |  |
|  | 10.00 |        |   |          |                                     |  |  |  |

**G**

|   |       |        |   |          |                          |
|---|-------|--------|---|----------|--------------------------|
| <b>Performances of dance</b><br>Standard days and timings (please read guidance note 7) |       |        | <b>Will the performance of dance take place indoors or outdoors or both – please tick</b><br>(please read guidance note 3)  | Indoors  | <input type="checkbox"/> |
|   |       |        |   | Outdoors | <input type="checkbox"/> |
|   |       |        |   | Both     | <input type="checkbox"/> |
| Day   | Start | Finish | <b><u>Please give further details here</u></b> (please read guidance note 4)  |          |                          |
| Mon   |       |        |   |          |                          |
|   |       |        |   |          |                          |
| Tue   |       |        |   |          |                          |
|   |       |        |   |          |                          |
|   |       |        |   |          |                          |
| Wed   |       |        | <b><u>State any seasonal variations for the performance of dance</u></b><br>(please read guidance note 5)   |          |                          |
|   |       |        |   |          |                          |
| Thur  |       |        |   |          |                          |
|   |       |        |   |          |                          |
| Fri   |       |        | <b><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6) |          |                          |
|   |       |        |   |          |                          |
| Sat   |       |        |   |          |                          |
|   |       |        |   |          |                          |
| Sun   |       |        |   |          |                          |
|   |       |        |   |          |                          |

H

|  |       |        |  |          |                                     |
|--|-------|--------|--|----------|-------------------------------------|
| <b>Anything of a similar description to that falling within (e), (f) or (g)</b><br>Standard days and timings (please read guidance note 7) |       |        | Please give a description of the type of entertainment you will be providing   |          |                                     |
| Day  | Start | Finish | <b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)   | Indoors  | <input checked="" type="checkbox"/> |
| Mon  |       | 02.00  |  | Outdoors | <input type="checkbox"/>            |
|  | 10.00 |        |  | Both     | <input type="checkbox"/>            |
| Tue  |       | 02.00  | <b><u>Please give further details here</u></b> (please read guidance note 4)   |          |                                     |
|  | 10.00 |        |  |          |                                     |
| Wed  |       | 02.00  |  |          |                                     |
|  | 10.00 |        | <b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 5)  |          |                                     |
| Thur   |       | 02.00  |  |          |                                     |
|  | 10.00 |        |  |          |                                     |
| Fri  |       | 02.00  | <b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6) |          |                                     |
|  | 10.00 |        |  |          |                                     |
| Sat  |       | 02.00  |  |          |                                     |
|  | 10.00 |        | Sun  |          |                                     |
|  |       | 02.00  |  |          |                                     |
|  | 10.00 |        |  |          |                                     |

I

|  |       |        |   |          |                                     |
|--|-------|--------|---|----------|-------------------------------------|
| <b>Late night refreshment</b><br>Standard days and timings (please read guidance note 7) |       |        | <b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)  | Indoors  | <input type="checkbox"/>            |
|  |       |        |   | Outdoors | <input type="checkbox"/>            |
|  |       |        |   | Both     | <input checked="" type="checkbox"/> |
| Day  | Start | Finish | <b><u>Please give further details here</u></b> (please read guidance note 4)  |          |                                     |
| Mon  |       | 02.00  |   |          |                                     |
|  | 23.00 |        |   |          |                                     |
| Tue  |       | 02.00  | <b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 5)   |          |                                     |
|  | 23.00 |        |   |          |                                     |
| Wed  |       | 02.00  |   |          |                                     |
|  | 23.00 |        |   |          |                                     |
| Thur   |       | 02.00  | <b><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u></b> (please read guidance note 6) |          |                                     |
|  | 23.00 |        |   |          |                                     |
| Fri  |       | 02.00  |   |          |                                     |
|  | 23.00 |        |   |          |                                     |
| Sat  |       | 02.00  |   |          |                                     |
|  | 23.00 |        |   |          |                                     |
| Sun  |       | 02.00  |   |          |                                     |
|  | 23.00 |        |   |          |                                     |

J

|   |       |        |  |                  |                                     |   |  |  |
|---|-------|--------|--|------------------|-------------------------------------|---|--|--|
| <b>Supply of alcohol</b><br>Standard days and timings (please read guidance note 7) |       |        | <b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8) | On the premises  | <input type="checkbox"/>            |   |  |  |
|   |       |        |  | Off the premises | <input type="checkbox"/>            |   |  |  |
|   |       |        |  | Both             | <input checked="" type="checkbox"/> |   |  |  |
| Day   | Start | Finish | <b>State any seasonal variations for the supply of alcohol</b><br>(please read guidance note 5)  |                  |                                     |   |  |  |
| Mon   |       | 02.00  |  |                  |                                     |   |  |  |
|   | 10.00 |        |  |                  |                                     |   |  |  |
| Tue   |       | 02.00  |  |                  |                                     |   |  |  |
|   | 10.00 |        |  |                  |                                     |   |  |  |
| Wed   |       | 02.00  |  |                  |                                     |   |  |  |
|   | 10.00 |        |  |                  |                                     |   |  |  |
| Thur  |       | 02.00  |  |                  |                                     | <b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6) |  |  |
|   | 10.00 |        |  |                  |                                     |   |  |  |
| Fri   |       | 02.00  |  |                  |                                     |   |  |  |
|   | 10.00 |        |  |                  |                                     |   |  |  |
| Sat   |       | 02.00  |  |                  |                                     |   |  |  |
|   | 10.00 |        |  |                  |                                     |   |  |  |
| Sun   |       | 02.00  |  |                  |                                     |   |  |  |
|   | 10.00 |        |  |                  |                                     |   |  |  |

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

|  |  |
|--|--|
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

K

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children** (please read guidance note 9).

n/a

L

| <b>Hours premises are open to the public</b><br>Standard days and timings (please read guidance note 7) |       |        | <u>State any seasonal variations</u> (please read guidance note 5)  |
|---|-------|--------|---|
| Day   | Start | Finish |   |
| Mon   |       | 02.30  | <p><b><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u></b> (please read guidance note 6)</p> |
|   | 10.00 |        |   |
| Tue   |       | 02.30  |   |
|   | 10.00 |        |   |
| Wed   |       | 02.30  |   |
|   | 10.00 |        |   |
| Thur  |       | 02.30  |   |
|   | 10.00 |        |   |
| Fri   |       | 02.30  |   |
|   | 10.00 |        |   |
| Sat   |       | 02.30  |   |
|   | 10.00 |        |   |
| Sun   |       | 02.30  |   |
|   | 10.00 |        |   |



## M

Describe the steps you intend to take to promote the four licensing objectives:

### **a) General – all four licensing objectives (b, c, d and e)** (please read guidance note 10)

Promoted events will not be held at the premises. A promoted event is an event where the musical entertainment is provided at any time by a person or persons other than the licence holder, and one or some of them are not an employee of the licence holder, and the event is promoted to the general public independent of the licensee.

### **b) The prevention of crime and disorder**

The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points, will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall always be present on the premises when they are open to the public. This staff member shall be able to show the police or Licensing Authority recordings of the preceding two days immediately when requested.

An incident log shall be kept at the premises and made available on request to the Police or an authorised officer of the City of London Corporation. The log shall record the following with the date and time of the incident/refusal:

- (a) all crimes reported to the venue
- (b) all ejections of customers
- (c) all refusals of entry
- (d) all refused sales of alcohol to persons under the age of 18, or appearing under the age of 25 without valid ID
- (e) any incidents of disorder (disturbance caused either by one person or a group of people)
- (f) any seizures of drugs or offensive weapons

### **c) Public safety**

**d) The prevention of public nuisance**

Prominent signage shall be displayed at all exits from the premises requesting that customers leave quietly.

A written dispersal policy shall be in place and implemented at the premises to move customers from the premises and the immediate vicinity in such a way as to cause minimum disturbance or nuisance to neighbours. A copy of the policy shall be retained on the premises and made available for inspection by a police officer and/or authorised officer of the licensing authority on request.

Loudspeakers shall not be located in the entrance lobby or outside the premises.

**e) The protection of children from harm**

A Challenge 25 Scheme shall operate to ensure that any person attempting to purchase alcohol who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age. Proof of age ID must bear a photograph, date of birth and a holographic mark or an ultraviolet feature, or be in any other form specified by the Home Office as being acceptable for age verification of sales of alcohol.

**Checklist:**

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

|                    |   |  |
|--------------------|---|--|
| <b>Declaration</b> | <ul style="list-style-type: none"> <li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)</li> </ul> |  |
| Signature          |   |  |
| Date               |   |  |
| Capacity           |   |  |

|   |  |
|---|--|
| Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14) |  |
|   |  |

