

## Management of External seating @ Wood street Bar & Restaurant

The aim for us at Wood Street Bar is to create a welcoming relaxing outdoor environment for our customers while minimising disturbance for the local community.

We will be managing six tables of four chairs as per the table plan to be submitted, below is how we intend to achieve our goal:

- Tables set up will take place from 11:30am until 12pm
- Guests are able to use these tables from 12pm until 7pm
- Tables break down will take place 7pm until 7:30pm
- We will only be using the outside tables Mon to Fri while the temporary license exists.
- We have a storage area within Wood Street bar to accommodate these tables and chairs.
- Each table will have an umbrella/awning (in certain weather conditions these will not be used).
- The table plan submitted will define where our tables are and guests will not be allowed to move these tables.
- Each guest that uses our seated outdoor space must purchase a substantial meal; we define a substantial meal as a purchase of food above £7.
- We are operating these tables as table service, as per present Government guidelines, and will maintain table service as these guidelines change.
- Groups will not be allowed stand near the tables; customers and non-customers who are not seated will be asked to move on.
- A smoking solution has been proposed to be located under the podium next to the stairs – this area will be separated by a barrier system with appropriate signs.
- The Smoking solution (if agreed) will be used while the pub is open to 'corral' smokers at all times in this area. Our desire is for smokers to stay outside for as little time as possible.
- We will provide ashtrays for smokers and will, at regular intervals, sweep the area.
- After each table use, the tables and chairs will be sanitised and the area swept if necessary.
- The area outside will be monitored by both staff and management to ensure our guests (as well as non-customers) are behaving in a respectful manner.
- There will not be a time limit set for guests at an outside table. Our guests have a set pattern due to their work commitments and will naturally leave after a reasonable period. We envisage the tables to normally be in use between 12:30pm and 2:30pm and again between 4:30pm and 7pm.
- As per Government guidelines we will have 3 non-smoking tables on the left-hand side of the table plan if looking out from the Wood Street front door. These tables will be 2m away from non-smoking tables and will be clearly defined with signs to ensure a no smoking solution is provided.
- Once we have bought in all the outdoor furniture, we will ensure the area is swept and tidy.
- We will be monitoring the volume levels with a decibel reader on an hourly basis with notes of how many people are in attendance and what levels of traffic is passing by as well as any other possible noise creation.

The management and staff Wood Street Bar are committed to the future of our business and ensuring a positive relationship with local residents.

We commit to ensuring the processes described in this document are followed.