



How to use WhatsApp

Guide for residents

Click on what you would like to do on WhatsApp:

Installing
WhatsApp

Setting Up
WhatsApp

Adding
Contacts

Using Chat

Making
Video Calls

Installing WhatsApp



Installing WhatsApp

- ▶ Install Whatsapp. It's free to download from your phone's app store.

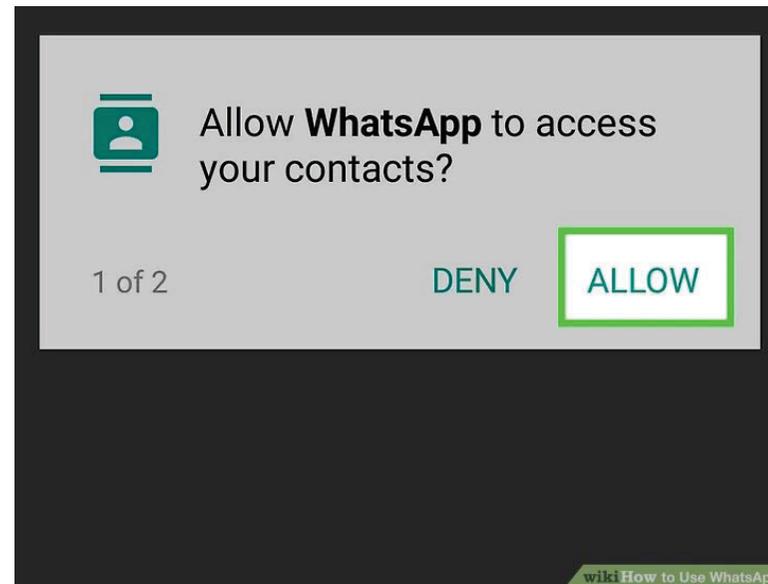


Setting Up WhatsApp



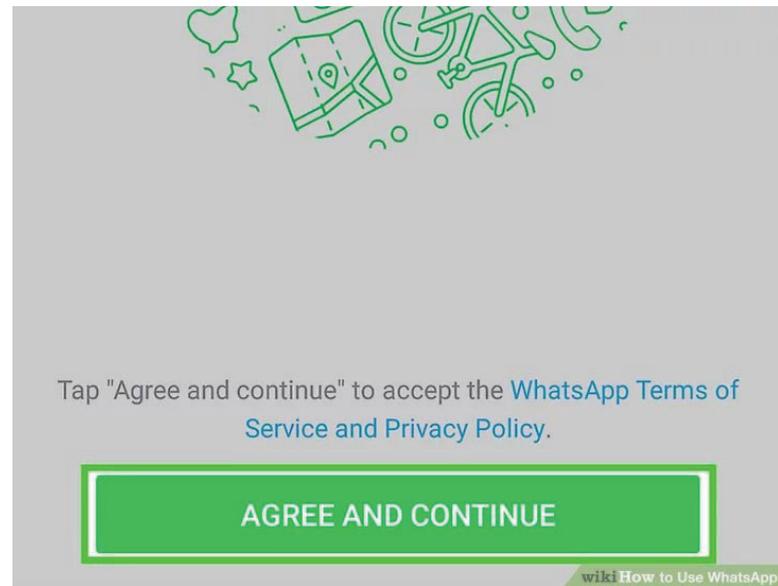
Setting Up WhatsApp

- ▶ Once installed, click on the WhatsApp icon to access it.
- ▶ Tap OK when prompted. This will allow WhatsApp to access your contacts.
- ▶ You may also have to allow WhatsApp to send notifications by tapping Allow.
- ▶ On Android, you'll tap ALLOW here.



Setting Up WhatsApp

- ▶ Once you've read and agree with the Terms of Service and Privacy Policy, Tap "Agree & Continue". It's at the bottom of the screen.



Setting Up WhatsApp

- ▶ **Type in your phone number.** You'll enter this in the text field in the middle of the page.

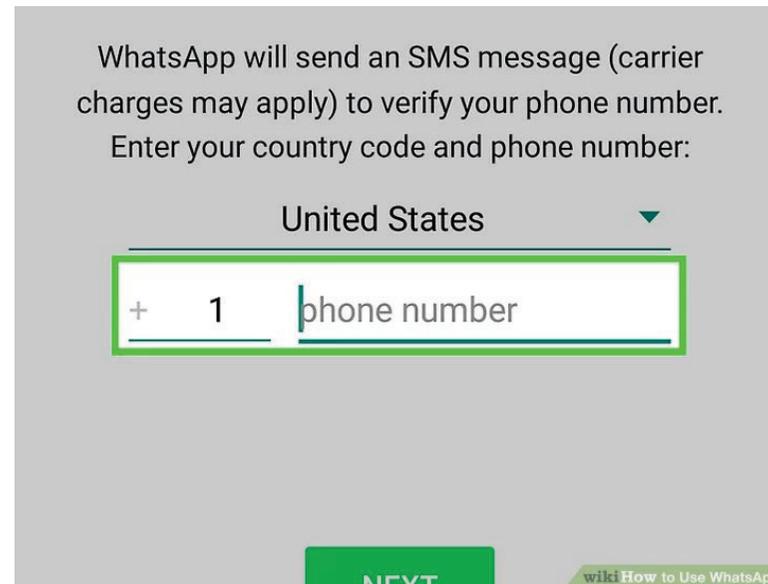
WhatsApp will send an SMS message (carrier charges may apply) to verify your phone number.
Enter your country code and phone number:

United States ▼

+ 1 phone number

NEXT

wiki How to Use WhatsApp

A screenshot of the WhatsApp setup interface. At the top, there is a grey box containing the text: "WhatsApp will send an SMS message (carrier charges may apply) to verify your phone number. Enter your country code and phone number:". Below this text is a dropdown menu currently set to "United States" with a downward arrow. Underneath the dropdown is a text input field with a green border. The field contains a plus sign, the number "1", and the text "phone number". At the bottom of the screen, there is a green button labeled "NEXT" and a small link that says "wiki How to Use WhatsApp".

Setting Up WhatsApp

- ▶ Tap Done. It's in the top-right corner of the screen.
- ▶ On Android, tap NEXT at the bottom of the screen instead.

charges may apply) to verify your phone number.
Enter your country code and phone number:

United States ▼

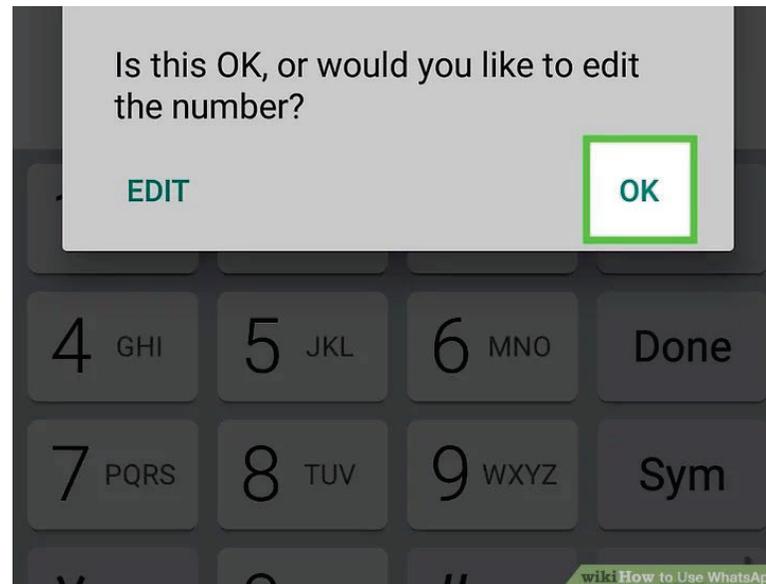
+ 1 1 (234) 567-895

NEXT

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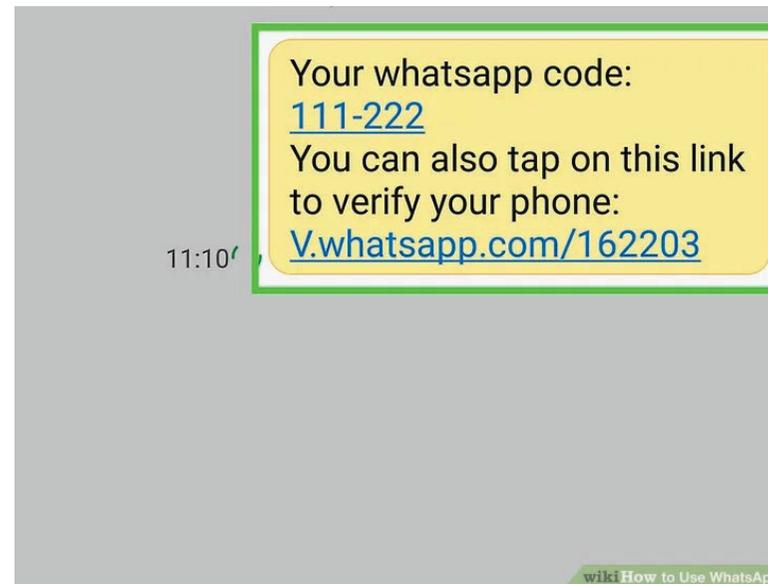
Setting Up WhatsApp

- ▶ Tap OK when prompted. Doing so will prompt WhatsApp to send a text message with a verification code.



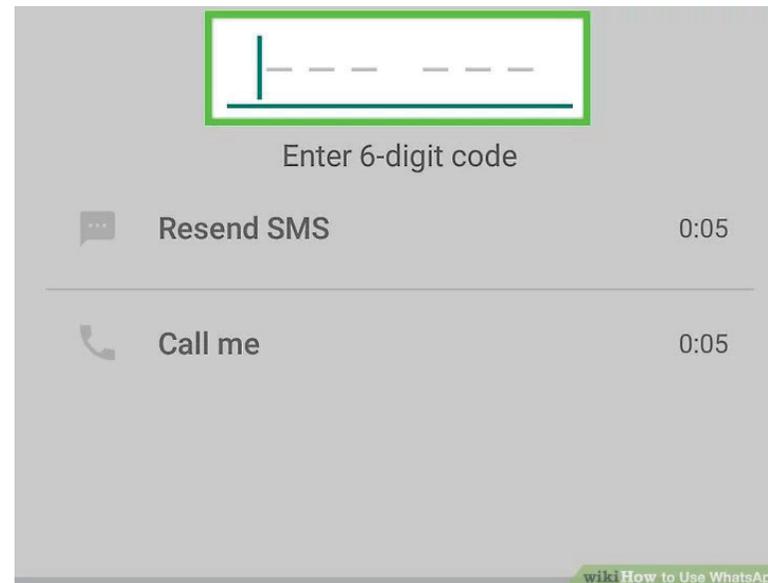
Setting Up WhatsApp

- ▶ Tap the message from WhatsApp. It will say "Your WhatsApp code is [###-###]. You can also tap on this link to verify your phone:" followed by a link.



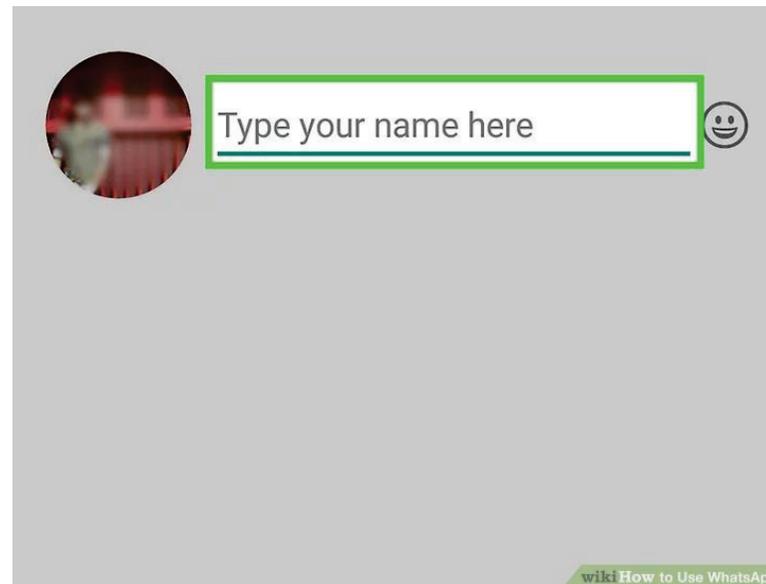
Setting Up WhatsApp

- ▶ Enter your code in the field provided. As long as you don't mistype, this will confirm your phone's identity and redirect you to the account creation page.



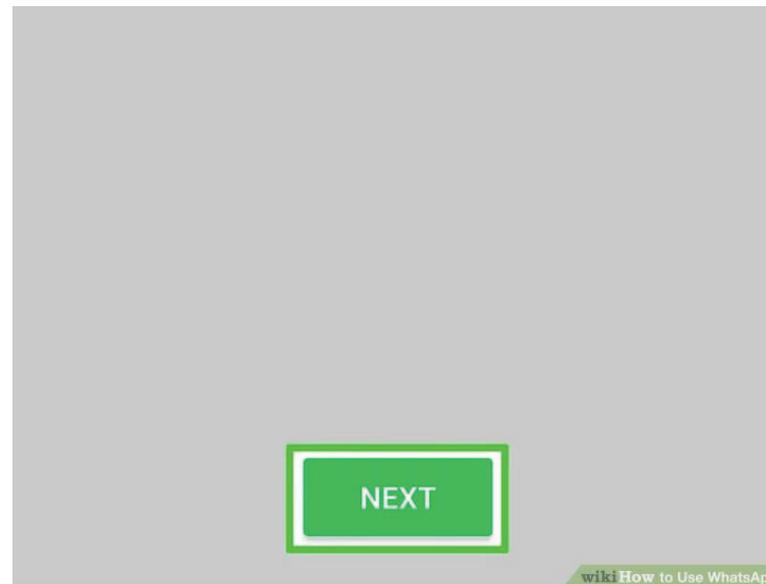
Setting Up WhatsApp

- ▶ Enter your name and a photo. While the photo is optional, adding one will help confirm your identity to other contacts.



Setting Up WhatsApp

- ▶ Tap Next to continue. You are now ready to send a message with WhatsApp.

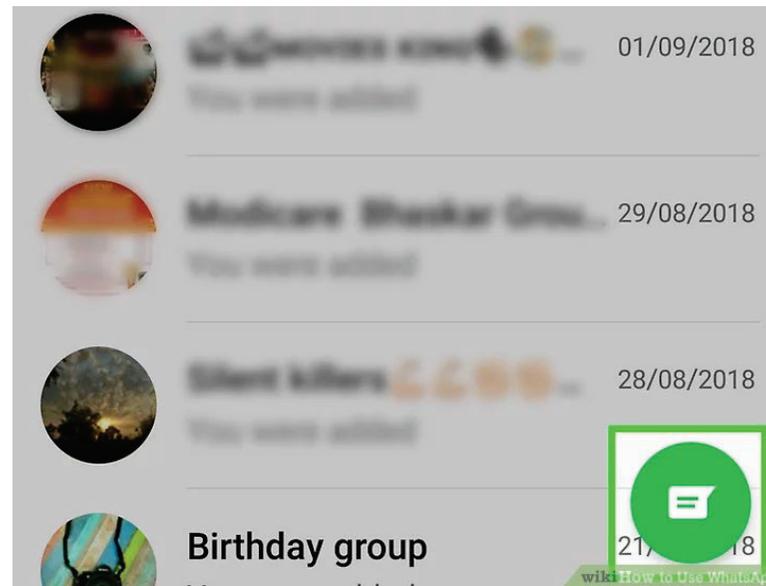


Adding Contacts



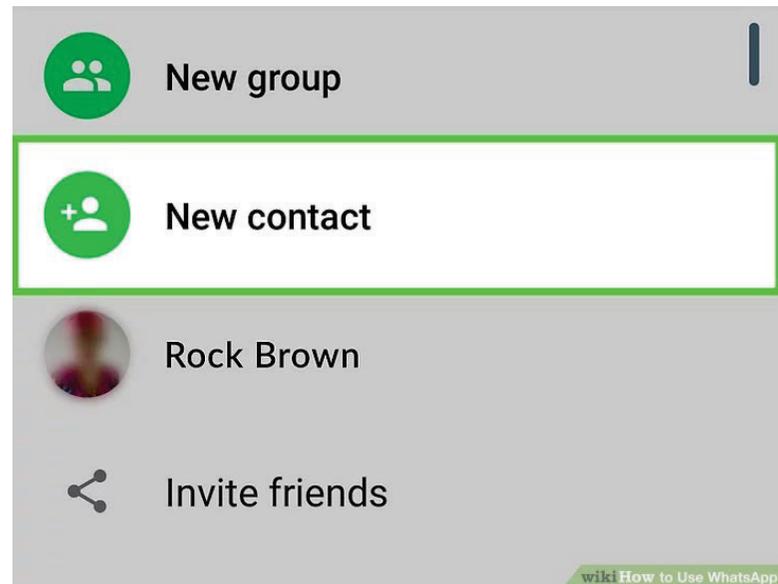
Adding Contacts

- ▶ Tap the "New Chat" icon. It's in the top-right corner of the screen.
- ▶ On Android, you'll tap the white-and-green icon in the bottom-right corner of the screen.



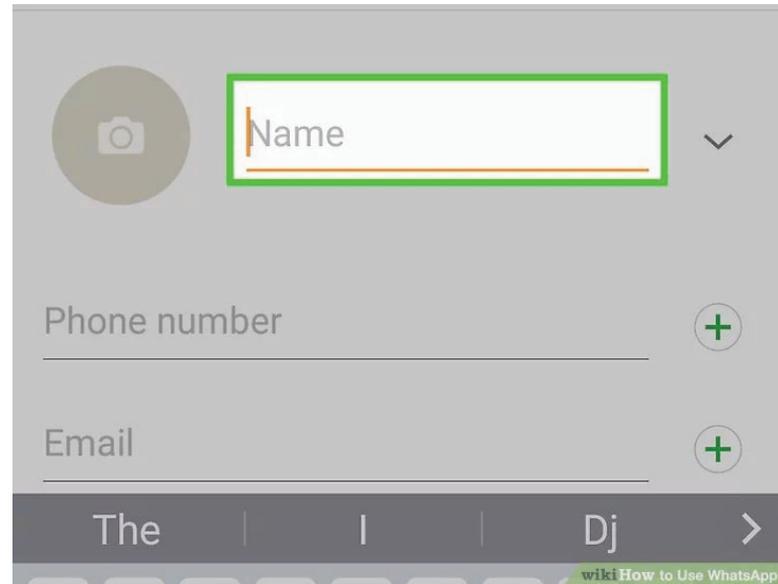
Adding Contacts

- ▶ Tap New Contact. This option is near the top of the page.



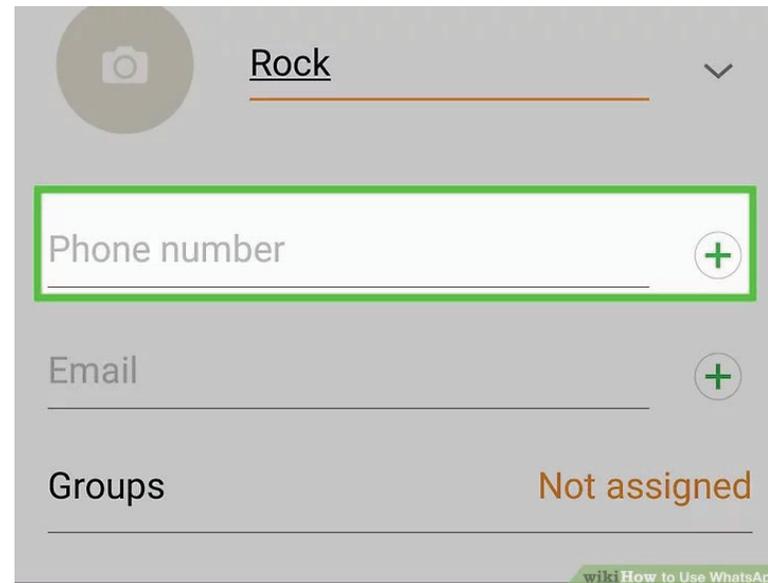
Adding Contacts

- ▶ Enter the contact's first name. Tap the "First name" text box, then type in the contact's name.
- ▶ On Android, you'll tap the "Name" field instead.
- ▶ You can also enter their last name and company affiliation, but you must enter at least their first name here



Adding Contacts

- ▶ Tap add phone. It's in the middle of the screen.



Adding Contacts

- ▶ Enter the phone number. Type in the phone number of the person you want to add as a contact.
- ▶ This must be the phone number of a person who has WhatsApp installed and registered to their phone number.

Phone number

Email

Groups Not assigned

Rocks | Rock | Rocket >

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Adding Contacts

- ▶ Enter the phone number. Type in the phone number of the person you want to add as a contact.
- ▶ This must be the phone number of a person who has WhatsApp installed and registered to their phone number.

Phone number +

1234567895 Mobile -

Email +

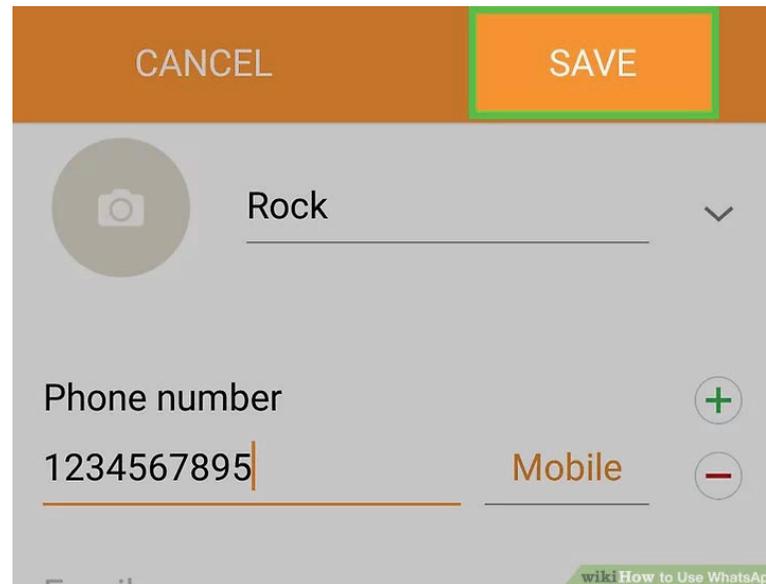
Groups Not assigned

1 2 ABC 3 DEF ✕

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Adding Contacts

- ▶ Tap Done. This is in the upper-left side of the screen. Doing so adds the contact to your WhatsApp list of contacts.



Using Chat



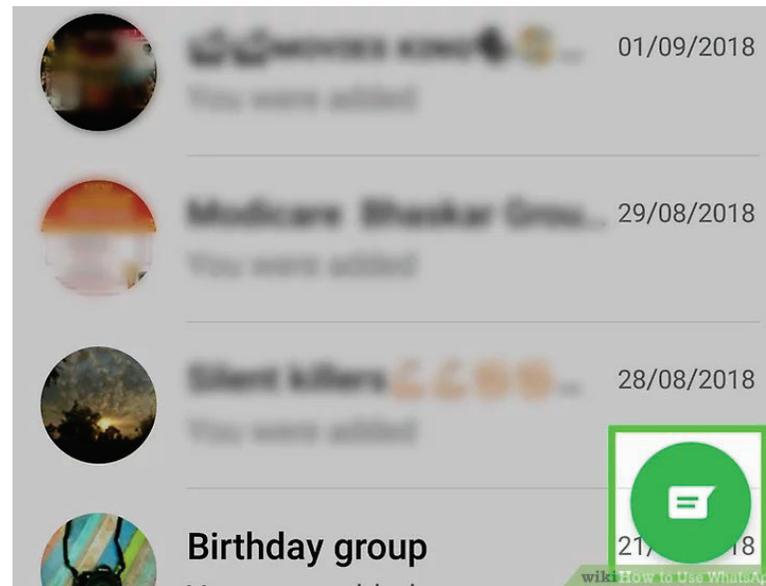
Using Chat

- ▶ Tap Chats. It's a tab at the bottom of the screen.
- ▶ On Android, you'll tap the CHATS tab at the top of the screen.



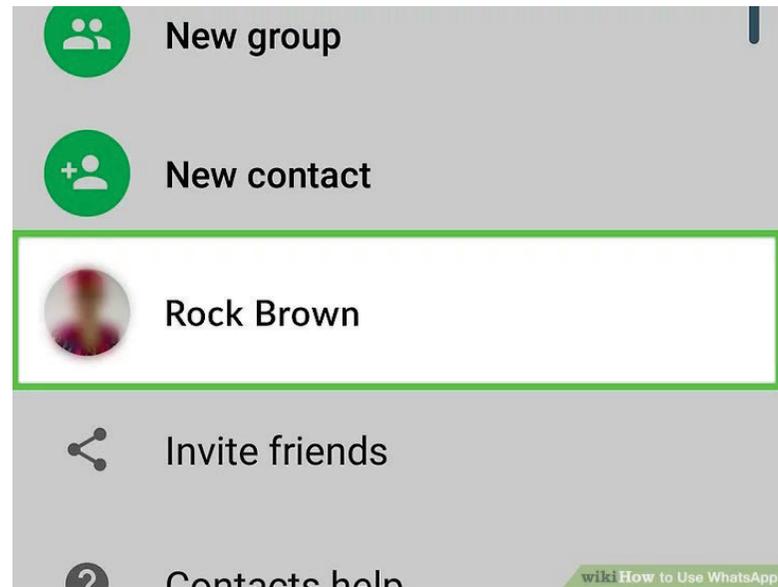
Using Chat

- ▶ Tap the "New Chat" Image. This option is in the top-right corner of the screen.
- ▶ On Android, tap the white speech bubble on a green background in the bottom-right corner of the screen.



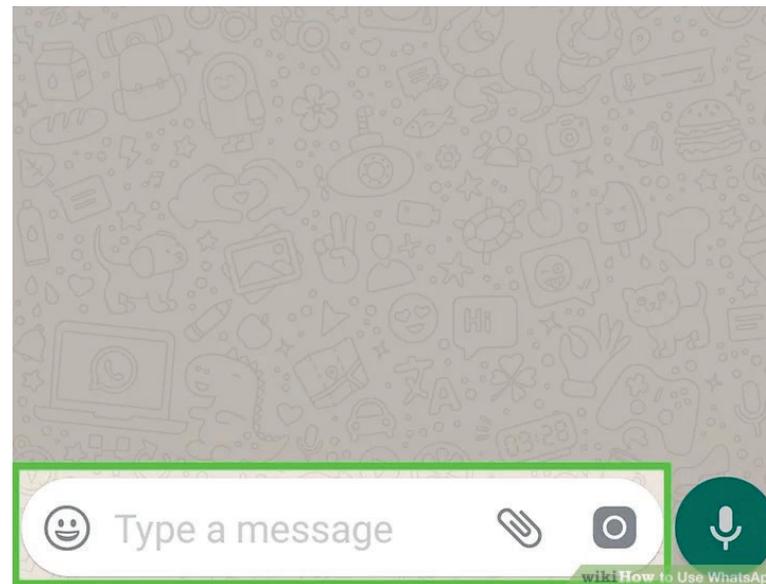
Using Chat

- ▶ Select a contact. Tap the name of a contact with whom you want to chat. Doing so opens a chat with them.



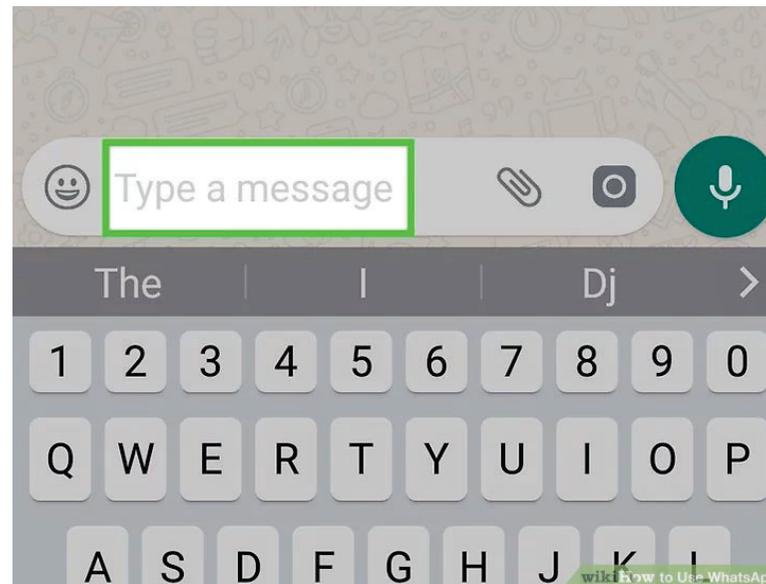
Using Chat

- ▶ Tap the chat box. It's at the bottom of the screen.



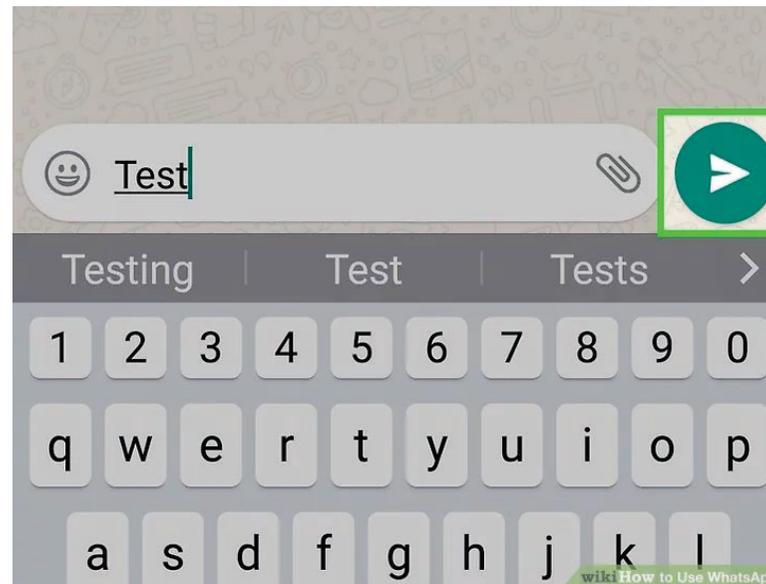
Using Chat

- ▶ Enter chat text. Type in the message that you want to send.
- ▶ You can use your phone's built-in emoji keyboard to use emoji in your chat.



Using Chat

- ▶ Send your chat. Tap the "Send" icon to the right of the chat box. You should see your chat appear on the right side of the message window.

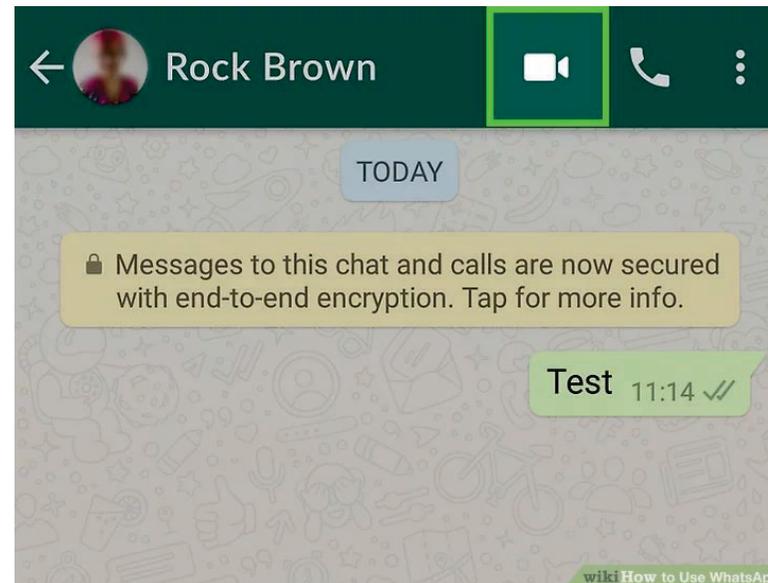


Making Video Calls



Making Video Calls

- ▶ When on a chat screen, tap the video icon to start making your video call.



Further information

<https://www.wikihow.com/Use-WhatsApp>

