

CITY OF LONDON

GAMBLING ACT 2005
Small Societies Lottery

RETURN TO BE MADE BY THE PROMOTER OF A LOTTERY

Name of the Society on whose behalf the lottery was held _____

_____ Name of the Promoter _____

Address of the Society _____

The following particulars are supplied in accordance with the requirements of Part II of Schedule I of the Act

1.	The amount of the whole proceeds of the lottery.	
2.	The sum appropriated out of the proceeds on account of expenses.	
3.	The sum appropriated out of the proceeds on account of prizes.	
4.	If any expenses were met otherwise than out of the proceeds of the lottery, please state the amount and source of any sums used to meet them.	
5.	(a) The particular purpose or purposes to which proceeds of the lottery were applied. (b) The amount applied for the above purpose, or for each of the above purposes, as the case may be.	(a) (b)
6.	The date on which the winners in the lottery were ascertained.	

Date _____ Signature of Promoter _____

We **HEREBY CERTIFY** that to the best of our knowledge and belief, the above return is accurate in every respect (See Note 3 on Reverse).

_____ **THIS RETURN**, duly completed should be sent to the:

Port Health & Public Protection
Department of Markets & Consumer Protection
City of London,
Licensing Office,
P O Box 270,
Guildhall,
London EC2P 2EJ.

Tel: 020 7332-3406

NOTES

1. A return giving the information set out overleaf is required to be made to the Local Authority no later than the end of the third month after the date on which the winners of prizes in the lottery are ascertained.
2. The promoter of the lottery is required to make the return.
3. The return is to be certified by two members of the society, (other than the promoter), who are over 18 years of age and who have been appointed, in writing, for this purpose by the governing body of the society.
4. The Local Authority must preserve the return for a period of at least 18 months and during this period any member of the public may inspect it during office hours free of charge.
5. Any person who fails to send a return in accordance with the provisions of this part of this Schedule or knowingly gives, in any such return sent by him, any information which is false, in a material particular, or certifies any return knowing it to contain any such information, shall be guilty of an offence and liable on summary conviction to a fine not exceeding the prescribed sum (currently £2,000) or on conviction on indictment, to imprisonment for a term not exceeding 2 years or a fine, or both.
6. A copy of the "Scheme" must accompany the return.