

City Arts Initiative Application Form

APPLICANT DETAILS

Contact Name:	Date
Company/ Organisation:	Email
Address:	Tel No
	Mobile No
	Preferred day time contact

PROPOSAL DETAILS	INFORMATION
Proposal Title	
Is the proposal	
being submitted on	
behalf of others? If	
so who or what	
company?	
Brief description of	
the proposal	
Please refer to any	
supporting	
documentation as	
needed and ensure a	
visual representation is	
included as part of this submission	
Brief description of	
the artistic merits of	
the proposal	
Please refer to any	
supporting	
documentation as	
needed Does the proposal	
have funding	
and/or	
sponsorship?	
Please give details,	
including how funding	
will be sought if not yet	
in place	
When is the	
proposal for and	
how long will it be	
on site?	
Where is the	
proposal to be sited	
and why was this	
location chosen?	
What are the	
dimensions of the	
piece, including its	
weight if	
applicable? Are	
there any structural	
requirements?	
Is the proposal part	
of a series and/or related to	
something else in	
the City, or is it a one off?	
What are the	
maintenance	

PROPOSAL DETAILS	INFORMATION
requirements for	
the proposal and	
how are these to	
be funded?	
How does the	
proposal meet the	
City's commitments	
to Sustainability,	
Accessibility,	
Equality, Diversity	
and Inclusion?	
Does the proposal	
have any special	
requirements?	

Please proved any other information that you consider would be useful					

Please note that all information and images provided on your application (excepting contact details) may be published and accessible from the City Corporation's website before the application is either approved or rejected. Recommendations of the City Arts Initiative are submitted to the City Corporation's Culture, Heritage and Libraries Committee for ratification. As part of our legal obligations as a public body, that report (with imagery) is uploaded to our website at least one week before the committee meeting. The report is discussed in the public session which may or may not be attended by the media.

If your application is approved in principal by the City Arts Initiative and ratified by the Culture Heritage and Libraries Committee it can then be progressed. It is important to note that this approval is not a guarantee that your proposal will go ahead. It will still be subject to agreement of the logistical considerations by the Special Events and Highways team and you will need to apply for other individual permissions as required such as Hoarding Licences, Planning Permission and permissions from building managers/owners depending on the specifications of your application. Officers will be able to advise on next steps, which will vary from application to application.

Please email the completed form to <u>public art</u> with any supporting documentation.