



Epping Forest

Wanstead Flats

Registered Charity

Application for season pitch hire

Please complete all relevant sections on this application form and ensure that you have read our terms and conditions of pitch hire. **Please return with all supporting documents by 24th July 2018.**

Organisation type

Please tick as applicable:

- League
- Club
- School
- Community group
- Other (please specify) _____

Section A

(to be completed by all)

Club/League name	
Responsible individual (legal name for invoice/payment correspondence)	
Contact number	
Email address	
Postal address	
Club Secretary or point of contact	
Contact number	
Email address	
Postal address	

Preferred payment method

Please tick as applicable:

- Payment in full
- Payment in two instalments

By signing below, you confirm that you have read and agreed to the terms and conditions of pitch hire.

Booking lead signature	
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Section B

To be completed by Clubs/Schools/Community groups only

Are you affiliated to your County Football Association? (please tick as appropriate)

- London FA
- Essex FA
- Amateur FA
- Other (please specify) _____
- Unaffiliated

What age group does your club play in?

Please tick as applicable:

- Adult
- Youth

Does your club currently hold a valid FA Charter Standard Award?

Please tick as applicable:

- Yes
- No

If you have answered 'Yes', please provide a copy of this alongside your application.

How many pitches do you require?

Age group	Format	Number of pitches required
Adult Teams (18 years & over)	11 v 11	
Youth Teams (U 17/18 years)	11 v 11	
Youth Teams (U 15/16 years)	11 v 11	
Youth Teams (U 13/14 years)	11 v 11	
Youth Teams (U 11/12 years)	9 v 9	
Youth Teams (U 9/10 years)	7 v 7	
Youth Teams (U 7/8 years)	5 v 5	
Female Teams	11 v 11	
Disability Teams		

Which League are you registered to play in?

(if you have several teams / age group please specify for each)

Team age group	Registered league

Section C

(to be completed by Leagues Only)

Which County FA are you affiliated to?

- London FA
- Essex FA
- Amateur FA
- None/Other (please specify) _____

What age group does your League play in?

- Adult
- Youth

How many pitches do you require?

Age group	Format	Number of pitches required
Adult Teams (18 years & over)	11 v 11	
Youth Teams (U 17/18 years)	11 v 11	
Youth Teams (U 15/16 years)	11 v 11	
Youth Teams (U 13/14 years)	11 v 11	
Youth Teams (U 11/12 years)	9 v 9	
Youth Teams (U 9/10 years)	7 v 7	
Youth Teams (U 7/8 years)	5 v 5	
Female Teams	11 v 11	
Disability Teams		

Booking options

Wanstead Flats Playing Fields will operate for the season from **1st September 2018 - 28th April 2019**.

Season bookings are taken to host fixtures for 32 weeks with the exception of **Christmas (December 22nd, 23rd, 29th & 30th) and Easter (20th & 21st April)**

Alternatively, you can pay for a 15 Match Credit Booking to be used by **28th April 2019**.

Please note: VAT is applicable for match credit bookings if a period of more than 14 days elapses without play. Failure to play within the time period will result in VAT being added to the total cost of the booking.

Full sized pitch season prices

Day	Adult (18+)	Youth (U18)	Youth (U16)	Youth (9v9, 7v7 or 5v5)
Saturday	£1,228	£810	£552	£492
Sunday	£1,750	£1,178	£706	£552

Full sized pitch 15 match credit prices

Day	Adult (18+)	Youth (U18)	Youth (U16)	Youth (9v9, 7v7 or 5v5)
Saturday	£614	£405	£276	£246
Sunday	£875	£589	£353	£276

All teams/players must bring their own goal nets, portable goals and corner flags.

The City of London does not provide any match officials.

Payment

The City of London currently offers a payment plan for advanced bookings. Options include: payment in full or payment in two instalments.

Discounts may be applied to those paying in full or booking more than 6 pitches per week. Contact us for details.

Your first payment must be received prior to any matches played.

1st Instalment/ or full payment - due before 17th August 2018

2nd Instalment - due before 4th January 2019

NO PAY. NO PLAY.

Pitch preferences

With our booking system, pitches and times of play are limited and preferences will be allocated on a first come first served basis on the pitches available at that time. Therefore, requests for specific pitches or time slots will not be guaranteed.

SECTION D - Booking requirements

Day/time	Season booking	15 match credit booking	Total number of pitches
Saturday AM			
Saturday PM			
Sunday AM			
Sunday PM			

Pitch type	Number of pitches	Kick-off time (please delete as applicable)
Adults (11 v 11)		9.30am / 1.30pm
Youth (11 v 11)		9.30am / 1.30pm
Youth (11 v 11)		9.30am / 11.30am / 1.30pm
Youth (9 v 9)		9.30am / 11.30am / 1.30pm
Youth (7 v 7)		9.30am / 11.30am / 1.30pm
Youth (5 v 5)		9.30am / 11am / 12.30pm / 2pm

AM matches must kick off at 9.30am and finish by 11.30am

(Changing rooms for AM kick offs will be available from 8.30am and must be vacated by 12.30pm)

PM matches must kick off at 1.30pm and finish by 3.30pm

(Changing rooms for PM kick offs will be available from 12.30pm and must be vacated by 4.30 pm)

All youth fixtures must kick off at agreed time.

This application form is **NOT** confirmation of your pitch hire at Wanstead Flats Playing Fields. A response from the City of London with a quote will be sent in due course. On receipt of the fee due your application will be confirmed for the season.

Please return this form by email to wanstead.flats@cityoflondon.gov.uk or post to "FAO: Sports Business & Sales Officer, City of London, The Caddie House, Bury Road, Chingford, E4 7QJ."

This is one of
14 green spaces
managed by the
City of London at
little cost to the
general public.